

# WINCHESTER CITY COUNCIL DECISION RECORD VERSION 5, APRIL 2022

<b>Reference Number</b> (taken from Sharepoint entry)
<b>Officer Completing the Form:</b> Rhiannon Riley
<b>Lead Director:</b> Simon Hendey
<b>Subject: Approval of Top Up Disabled Facilities Grant Above Upper Limit</b>

**Details of Decision:** *Please provide a brief explanation as to what decision was made, including any financial implications. This should be done in easy to understand, non-technical language - as this wording will appear on the website for the public to read. Also please remember all staff will be able to see this document.*

Due to exceptional circumstances and in line with the council's adopted Disabled Facilities Grant policy, approve a top up to a Disabled Facilities Grant of £99,085.95 above the upper limit of £100,000, therefore bringing the total grant awarded to £199,085.95.

Accordingly, this approval is required to be signed by the Cabinet Member (Cllr Westwood) and due to the highly sensitive details, in line with the policy, this information is held on file by the Corporate Head of Housing.

**Type of Decision: (please tick. see reverse for definitions)**

	<input type="checkbox"/> Key Decision (Executive) & Subject to Call-In (see section 2A on reverse of this form) Note, these decisions are published on winchester.gov.uk
	<input checked="" type="checkbox"/> Significant Operational Decision (see section 2B (1) on reverse of this form). Note, these decisions are published on winchester.gov.uk
	<input type="checkbox"/> Other Decisions to be Published (see section 2B (2) on reverse of this form) Note, these decisions are published on winchester.gov.uk
	<input type="checkbox"/> Administrative Decision (see section 3 on reverse of this form)

**Reason for the Decision:** *A brief overview of your reasons for taking this course of action.*

The case meets the definition of exceptional circumstances as outlined in the DFG policy adopted at Cabinet on 21.3.23. Further detailed reasoning of the individual case is set out in the exempt appendix.

**Alternative Options Considered & Rejected:** *All alternative options considered need to be outlined here. Please include detail of any representations received. This will include your response to any alternatives suggested by those making representation and the reasons why these alternatives were rejected.*

Alternatives Considered and Reasons for not proceeding as follows:

- Client Moves Home – Similar properties would not be available in the area without a significant wait on Hampshire Home Choice list and client would financially be unable to afford to move privately at this time.
- Scheme of works at a lesser cost – The scheme that is being funded is the only achievable way to meet the need of the client. A smaller scheme of works was rejected as the land to the side of the property does not belong the client or Hyde Housing
- No works take place- Significant risk of care breakdown. Intervention to remedy this would come from Childrens Services and this ongoing cost to the public purse would outweigh the cost of this one discretionary grant.

**Supporting Information:** *If your decision relates to delegated authority derived from a specific Committee resolution, please confirm the name of the Committee, the date of the meeting and paste the resolution into this box.*

The Disabled Facilities Grant Policy 23-25 set out the delegated approval authorities as below.

Up to £20,000 Private Sector Housing Team Leader  
 Up to £50,000 Service Lead – Strategic Housing  
 Up to £100,000 Corporate Head of Housing

In exceptional circumstances where the value of the grant increases beyond £100k, approval of the additional works and attached costs require approval by the Cabinet Member for Housing.

Accordingly, this additional approval has been signed by the Cabinet Member (Cllr Westwood) and due to the highly sensitive details of the client's personal circumstances, in line with the policy, this information is held on file by the Corporate Head of Housing.

**Declared Officer and/or Member interests:** *List any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision and, in respect of any declared conflict of interest, any note of dispensation granted by the Monitoring Officer.*

No Declared Conflicts of Interests

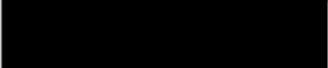
Departmental Review			
Legal review:	<i>Tick this box to confirm legal team have reviewed proposed decision</i>	<input checked="" type="checkbox"/>	Sharon Evans
Finance review:	<i>Tick this box to confirm finance team have reviewed proposed decision</i>	<input checked="" type="checkbox"/>	Neil Aitken
Other review:	<i>Tick this box to confirm any other departmental review of proposed decision (and specify department)</i>	<input checked="" type="checkbox"/>	Gillian Knight, Kevin Reid
Public Sector Equality Duty:	<i>Tick this box to confirm you have considered the PSED requirements (see section 4 on reverse of this form)</i>	<input checked="" type="checkbox"/>	

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**Are the details of the decision open or exempt?**

- Open
- Part Exempt. Please expand  
The additional approval signed by the Cabinet member contains highly sensitive personal information regarding the medical needs of a client and their household, in line with the policy, this information is held on file by the Corporate Head of Housing.
- Exempt. Please expand

**Decision Taker (name):** *This needs to be the specific Officer or Cabinet Member who holds the delegation within the constitution/or referred to by a committee*      **Decision Taker (Signature):**      **Date:** 10/07/23

  
Cllr Westwood (signature granting approval value of the grant increases beyond £100k signed by Cabinet member, held on file)  
Signature on Decision Notice 29<sup>th</sup> June 23

**Call In dates (key decisions only) and Implementation date: N/A**

Commencement of call in: (date)	Click here to enter a date. <i>(Please refer to Dem Services for this)</i>
Last date for call in: (date)	Click here to enter a date. <i>(Please refer to Dem Services for this)</i>
Planned Implementation Date:	Click here to enter a date.